



FREE OF COST

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

APPLICATION FORM FOR CORRECTION IN PARTICULARS IN REGISTRATION RECORD

1. Please attach attested copies of documents in support of particulars which is required to be corrected.
2. In case of change of Name, the student must attach affidavit from Ist class Magistrate, copy of DMC/Degree of lower Exam (s) with changed name and attested copies of Newspaper in which change of name was published.
3. All the required particulars must be carefully filled in by the applicant himself/herself.
4. The office will not be responsible for any delay in case the application form is incomplete without supporting documents/fee.

1. Particulars

Existing Particulars in DMC/Result issued by the University (in block letters)	Particulars as per Matric/Qualifying Exam/Lower Exam (in block letters)
Regn. No.	Regn. No.
Class :	Class:
Name	Name
F/Name	F/Name
M/Name	M/Name

2. Reason for change of particulars
3. Fee Rs. **100/-** Cash Receipt No./DD. No. dated
in favour of Registrar, CDLU, Sirsa.
4. Correspondence Address
.....with Mobile No.
5. I solemnly declare that :
 - i) The particulars have been filled in by me in my own handwriting and nothing has been concealed therein.
 - ii) I shall be responsible for all the consequences, if the above statement/documents are found incorrect.

Dated

(Signature of the applicant)

CERTIFICATE -I

The correction in the registration record of Mr./Ms S/D/o Sh. is recommended on the basis of documents attached by the applicant

**Chairperson/Principal
(with office stamp)**

For Office Use Only

Particulars of the above student corrected as per documents attached with form and recommended by the Principal/Chairperson of college/Deptt. and fee entered in income Register at Sr. No. page No.

Signed & Inform to the
Controller of Examinations.

Clerk

Asstt.

Dy. Supdt.

Supdt./A.R. (R&S)

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



No. R&S/A-II/2014/____

Dated: _____

To

The Controller of Examinations,
Ch. Devi Lal University,
Sirsa.

Sub: Correction in particulars.

Sir,

It is to inform you that the particulars of following student have been corrected in Registration Record as per Qualifying Exam/Matric/Lower Exam:

Regn. -cum- Roll No. :

Class :

Name of Student :

Father's Name :

Mother's Name:

The DMC/Result may be issued accordingly.

Yours faithfully,

**Superintendent (R&S)
for REGISTRAR**