

CHAUDHARY DEVI LAL UNIVERSITY SIRSA

(Established by the State Legislative Act No. 1 of 2003)



No. _____

Dated _____

To

The Registrar,
Ch. Devi Lal University,
Sirsa.

Sub: Application for wheat loan for the year 2017-18.

Sir,

I may kindly be given Wheat Loan of Rs. 15000/- (Rs. Fifteen thousand only) to enable me to purchase wheat. My particulars are given below. The recovery of this advance may please be made from my salary in ten equal monthly installments.

1. Name & Designation _____
2. Father's Name _____
3. Department/Branch in which the salary is being charged _____
4. Whether both husband and wife are employed if so, mention the name who is applying the loan. _____

Yours faithfully,

Dated _____

(Full Signature)

I _____ Designation _____

Deptt./Branch _____ hereby undertake that in case the salary of the loanee is withheld due to any reason, the amount of wheat loan installment will be recovered from my salary.

Signature of Surety
With full address _____

1. Recommended.

2. The employees being temporary/work charged and working on ad-hoc basis, surety of _____ designation _____ for the advance applied for by the applicant has been obtained to my satisfaction.

Signature with office seal